

Cabinet

**Date & time**

Tuesday, 24
September 2013 at
2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Anne Gowing or James
Stanton
Room 122, County Hall
Tel 020 8541 9938 or 020
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Chief Executive

David McNulty

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Cabinet Members: Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Michael Gosling, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Tony Samuels

Cabinet Associates: Mr Steve Cosser, Mrs Clare Curran, Mrs Kay Hammond and Miss Marisa Heath

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email anne.gowing@surreycc.gov.uk or james.stanton@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing or James Stanton on 020 8541 9938 or 020 8541 9068.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

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If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 23 JULY 2013

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*18 September 2013*).

A copy of any questions received will be circulated following the deadline and published on the Council's website
www.surreycc.gov.uk/committeepapers

4b Public Questions

The deadline for public questions is seven days before the meeting (*17 September 2013*).

A copy of any questions received will be circulated following the deadline and published on the Council's website
www.surreycc.gov.uk/committeepapers

4c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL (Pages 1 - 4)

- (a) Report from Children and Education Select Committee re. Increasing the Employability of Young People in Surrey
- (b) Report from Adult Social Care Select Committee re. Adult Social Care Budget 2013/14

6 BUDGET MONITORING REPORT FOR AUGUST 2013 (Pages 5 - 8)

This report presents the council's financial position at the end of period 5 – August of the 2013/14 financial year, with particular focus on the year end revenue and capital budgets forecasts and the achievement of efficiency targets.

Please note that the annexes to this report will be circulated separately prior to the Cabinet meeting.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

7 TECHNICAL CONSULTATIONS ON 2014-15 AND 2015-16 LOCAL GOVERNMENT FINANCE SETTLEMENT AND REVISED POOLING PROSPECTUS

On 25 July 2013 the Department for Communities and Local Government (DCLG) published technical consultations on:

- Local Government Finance Settlement 2014/15 and 2015/16;
- New Homes Bonus and the Local Growth Fund; and
- Proposals for the use of capital receipts from asset sales to invest in reforming services.

The consultations are detailed and technical. However, they have important funding implications for Surrey County Council and local government overall.

DCLG also published a revised prospectus for authorities wanting to pool their business rates to apply from 1 April 2014.

Report to follow

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

8 GUILDFORD SURREY BOARD (Pages 9 - 14)

To support the progress of the strategic collaboration with Guildford Borough Council as exemplified by the memorandum of understanding,

and agree the establishment of the Guildford Surrey Board.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

9 SURREY RAIL STRATEGY

(Pages
15 - 130)

This paper presents the outcomes of the development of a Surrey Rail Strategy. It makes recommendations for immediate active engagement with the rail industry and government, and proposes the development of an implementation plan to be integrated with the Surrey Transport Plan.

Good rail services are vital for maintaining and growing Surrey's economy. They provide fast links to jobs, education and leisure and reduce the number of car journeys adding to congestion. A good rail network is also a key factor in businesses and residents choosing to live and work in the county. Therefore, whilst the council has no statutory role in planning or delivering rail services or rail projects, we must actively engage with the rail industry to ensure that our priorities are reflected in medium and long term rail planning. We should not take the risk of leaving this to others.

While the county has a generally comprehensive rail network and a large number of rail stations, many services are at capacity and suffer from peak time overcrowding. Not all parts of Surrey are well served by rail. Some towns have no direct connections to London and some rail connections to Heathrow and Gatwick airports are unsatisfactory within Surrey.

The objective for the Surrey Rail Strategy is to identify proposals for strategic investment that the county council could work with others to deliver. Many of these proposals are long term but to secure investment in Surrey the county council needs to actively engage with the rail industry now.

The Surrey Rail Strategy includes high-level actions but does not list all the detailed activity needed to deliver investment in infrastructure and an improved rail service for Surrey residents. This will need to be developed through further engagement with the rail industry and other partners.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

10 WINTER SERVICE DEVELOPMENT FOR 2013 / 14

(Pages
131 -
186)

The delivery of Winter Service is delivered in two distinct areas:

1. **Pre-treatment of Routes and Advance Planning** – this ensures that pre-defined route networks including carriageways, cycleways and areas of footway, are pre-treated according to their importance and the weather conditions, to inhibit the formation of ice and facilitate the removal of snow.
2. **Management of Severe Snow Event** – this ensures the service is prepared to manage a severe snow event, to reduce disruption and improve safety.

In 2010 a joint officer and Member Winter Task Group was formed to review the overall delivery of the winter service. The success of the Task

Group and the principals that have been applied now forms the backbone of the annual winter reviews in delivering continuous improvement to the service.

This report provides an overview of the performance of winter service last year and recommendations to further improve service and ongoing scrutiny.

[The decisions on this item may be called in the Environment and Transport Select Committee]

11 CHILDREN, SCHOOLS AND FAMILIES SECTION 75 AGREEMENT WITH SURREY CLINICAL COMMISSIONING GROUPS (CCGS) (Pages 187 - 192)

There is an existing agreement under section 75 of the National Health Service Act 2006 which establishes a joint budget between the Council and the PCT for commissioning and providing integrated services for young people with mental health issues. These include the targeted Child and Adolescent Mental Health Service (CAMHS) and the HOPE service. This agreement has been in place for a number of years and comes to an end on 31 March 2014. Since the agreement was completed, the PCT has been disbanded and the recent organisational changes within the Health Service in April 2013, led to the establishment of six Clinical Commissioning Groups (CCGs) within Surrey (NHS East Surrey CCG; Guildford and Waverley CCG; Surrey Downs CCG; Surrey Heath CCG; North West Surrey CCG and North East Hampshire and Farnham CCG).

The existing arrangements are now hosted by Guildford and Waverley CCG. With the approaching termination of the agreement, it is proposed that a new overarching Section 75 Agreement between the Council and the six CCGs in Surrey now needs to be established. In renewing the agreement, the opportunity will be taken to provide a framework for joint commissioning or integrated service provision so that further services can be added as required, and aligned to the children's priorities of the Health and Wellbeing Board.

[The decisions on this item can be called in by the Children and Education Select Committee]

12 CONTRACT AWARD - EARLY HELP (VOLUNTEER SUPPORT FOR FAMILIES WITH A CHILD UNDER FIVE YEARS OLD) (Pages 193 - 208)

The current contract for the provision of Early Help (Volunteer support for families with a child under 5) Services expires on 31 October 2013. It is therefore necessary to award a new contract, following a procurement exercise, to Home Start Surrey (HSS) on the basis described in the Part 2 Annex 1 (agenda item 18) to deliver Early Help Support Services starting on 1 November 2013.

[The decisions on this item may be called in the Children and Education Select Committee]

- 13 PROVISION OF ADVERTISING SERVICES FOR STATUTORY NOTICES** (Pages 209 - 220)
- To award the Contract to the recommended tenderer for the provision of Advertising Services for Statutory Notices to commence on 1 November 2013 for a period of 3 years, with an option to extend for a further period of 1 year. The Report provides details of the procurement process, including the results of the evaluation process, and in conjunction with the Part 2 Annex (item 20), demonstrates why the recommended Contract award delivers best value for money.
- Due to the commercial sensitivity involved in the contract award process, the names and financial details of the potential suppliers have been circulated as a Part 2 Annex (item 20).
- [The decisions on this item can be called in by Council Overview and Scrutiny Committee]*
- 14 HORLEY NORTH EAST PRIMARY SCHOOL - A NEW SCHOOL PROVIDING 210 PLACES AND 26 PRE-SCHOOL PLACES** (Pages 221 - 224)
- To approve the business case for the provision of a permanent need one form entry (210 places and 26 place nursery) Diocesan primary school as part of the Schools Basic Need Programme.
- Numbers of children in Horley have been increasing for some years, due in part to large scale housing development of Horley and surrounding areas as part of the Horley regeneration plan.
- Also, refer to item 19, the Part 2 annex for this report.*
- [The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]*
- 15 SCHOOL EXPANSION AND PERFORMANCE IMPROVEMENT IN THE FARNHAM AREA** (Pages 225 - 230)
- Pilgrim's Way Primary School is located within a mile of South Farnham Academy. It has been underperforming and undersubscribed in recent years and although it is no longer in special measures it continues to obtain results that are beneath National Floor Targets in some areas and remains of a significant concern to Officers. The County Council has entered into discussions with the Governing Bodies of both schools whom are in agreement to place Pilgrim's Way under the management of South Farnham Academy via a multi academy trust which will be expected to have a transformative effect on the reputation and quality of education outcomes of education at Pilgrim's Way school. Improvement in the popularity of Pilgrim's Way School will provide increased future capacity in the South Farnham area.
- The South Farnham Academy is a very popular, successful and oversubscribed school and would be able to accommodate further pupils to meet current and future demand if adaptations to the infrastructure at its Key Stage 1 site (the former Bourne Infant School) are made. There is not an immediate need to increase places however future planned housing development will create demand. The more immediate issue in the area is

the varying performance of the schools causing under and oversubscription in the schools.

[The decisions on this item can be called in by the Children and Education Select Committee]

- 16 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 231 - 242)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

- 17 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

P A R T T W O - I N P R I V A T E

- 18 CONTRACT AWARD - EARLY HELP (VOLUNTEER SUPPORT FOR FAMILIES WITH A CHILD UNDER FIVE YEARS OLD)** (Pages 243 - 246)

Part 2 annex for item 12.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

- 19 HORLEY NORTH EAST PRIMARY SCHOOL - A NEW SCHOOL PROVIDING 210 PLACES AND 26 PRE-SCHOOL PLACES** (Pages 247 - 254)

Part 2 annex for item 14.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

- 20 PROVISION OF ADVERTISING SERVICES FOR STATUTORY NOTICES** (Pages 255 - 258)

Part 2 annex for item 13.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

21 PROPERTY TRANSACTIONS: CORONER SERVICE RELOCATION

(Pages
259 -
272)

To accord with the requirements of the Coroners and Justice Act 2009, to provide approval to acquire freehold premises for the Coroner Service and to provide approval, in principle, to awarding a contract for the fit out of the acquired property.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

22 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Monday, 16 September 2013

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation